



# YRHS Policies and Procedures for Parents and Students

Sept. 14, 2020  
PENT I, PM Class



# SCHOOL WEBSITE

<https://www.gssd.ca/school/yrh/About/COVIDProcedures/Pages/default.aspx#/=>

# Many Changes:

- This year, there have been many changes to our policies and procedures due to our school's COVID-19 Pandemic Response.
- Although we may do many things a little differently, our values, our beliefs and our reasons for doing things are still the same.

# In Pursuit of Excellence...

## Statement of Values and Beliefs

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The Family of Raiders includes students, staff and parents, both past and present. As family members we will:

- Conduct ourselves at all times in a manner that brings honour, pride, and dignity to ourselves and our school,
- Work towards a school atmosphere in which everyone feels safe and supported,
- Recognize and respect differences in people, opinions, and ideas, and
- Encourage and celebrate each other's efforts and achievements.

## GSSD Fair Notice Letter

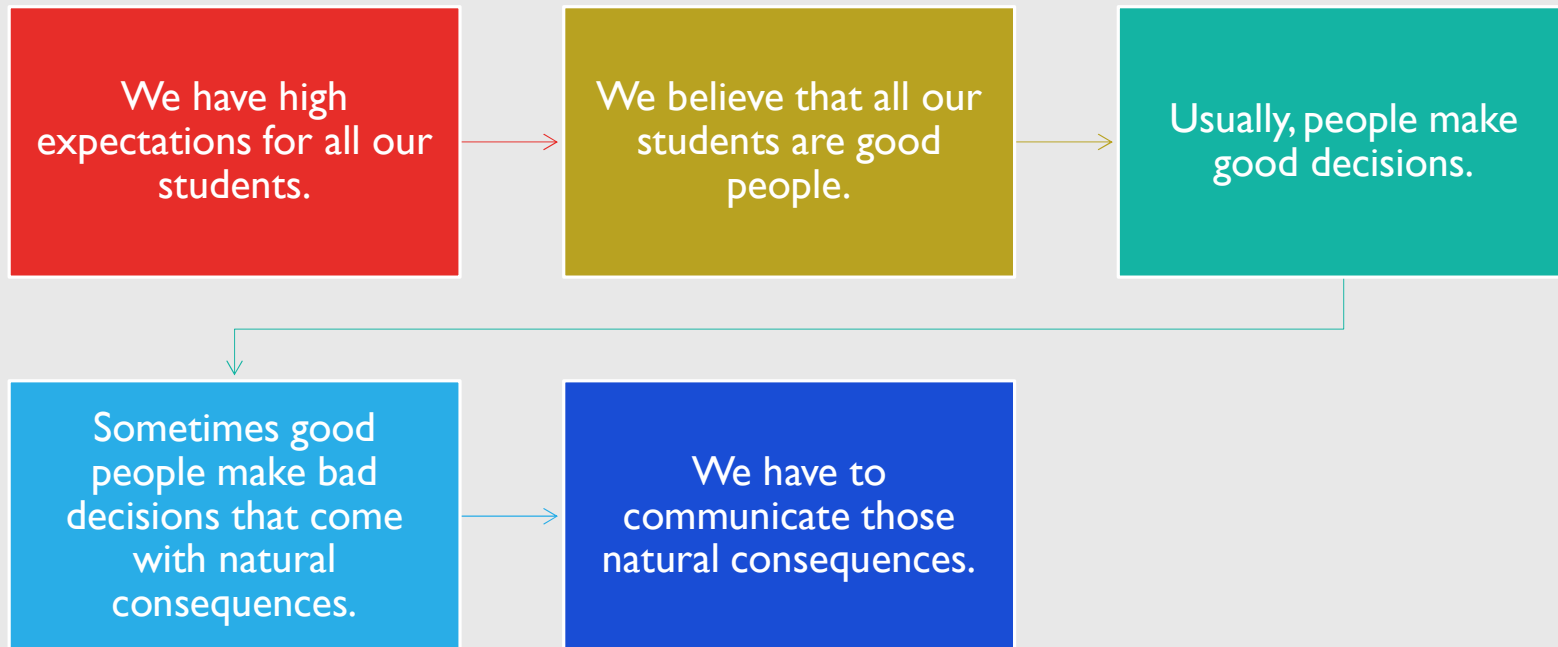
The safety of our children is of top priority for all of us. We, the Good Spirit School Division and Christ the Teacher Catholic Schools, are involved in intensive safety training with our community partners. Together, we developed a plan for responding to high-risk behaviours. High-risk behaviours include, but are not limited to, possession of weapons, bomb threats and threats to injure oneself or others.

This letter is to inform you that GSSD/CTTCS school systems have a policy that requires principals to initiate a "threat assessment" in all cases of students displaying any type of high-risk behaviour. Should you wish to review the "Administrative Procedure 165: Safe Schools" or "Administrative Procedure 354: Threat Assessment", please visit our websites at either [www.gssd.ca](http://www.gssd.ca) or [www.christtheteacher.ca](http://www.christtheteacher.ca). The purpose of these assessments is to determine how best to support high-risk students so that their behaviour does not become hurtful or destructive. If your child comes home and tells you that a student has behaved in a threatening way at school, please advise your principal and be assured that your principal will be taking measures to deal with the situation in a positive and proactive manner. If your principal invites you to a meeting to discuss safety concerns about your own child, please be assured that the procedure is being followed and that the primary goal is safety, not punishment.

This letter is intended to serve our community with fair notice that we, as school communities, will not accept "no response" to a serious threat. Our goal is to respond to all threats in a professional manner that provides for a healthy and caring learning environment.

We are pleased to provide, in conjunction with our community partners, a safe environment for all of our students.

# Expectations



# Student Behavior falls into 4 Categories:

STUDENT RESPONSIBILITY



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graph TD; A[STUDENT RESPONSIBILITY] --> B[TRANSPORTATION, DRIVING, FACILITY USE]; B --> C[PROHIBITED USE OF ALCOHOL / DRUGS]; C --> D[STUDENT CONDUCT];
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TRANSPORTATION, DRIVING, FACILITY USE

PROHIBITED USE OF ALCOHOL / DRUGS

STUDENT CONDUCT



# I. Student Responsibility

- Submission of Assignments
- Attendance
- Planned Extended Student Absences and Planned Absences from Final Exams
- Academic Integrity and Plagiarism



## 2. Transportation, Driving and Facility Use

- Parking Lot Use
- GSSD Transportation Use (School Busses and Vans)
- Lockers, Desks and other School Property
- Exterior Door Security

### 3. Prohibited Use of Substances

- Smoking
- Vaping
- Alcohol
- Drugs





## 4. Student Conduct

- Appropriate Dress
- Appropriate Public Language and Expression of Affection
- Discipline and Respect
- Citizenship: Technology, Fighting, Bullying

# Student Responsibility: Submission of Assignments

Meet the due date

Extenuating Circumstances – talk to the teacher “BEFORE” the deadline

Consequence for late assignments:

- Teacher contacts home and refers the student to their Vice-Principal
- Their Vice-Principal will speak with the student and parent/guardian and make a plan to complete the assignment
- Incomplete assignments may result in an incomplete grade in the course or in some courses, withdrawal from the class.
- On-time submission of assignments is especially important now that we are in the Penta system because courses move at a fast pace.



## CHILDREN SHOULD BE AT HOME IF THEY HAVE....



Fever (greater than 37.5 degrees Celsius)



Vomiting or Nausea



Shortness of Breath



Diarrhea



General Aches and Pains



Coughing/ Sneezing



Extreme Exhaustion



Close contact with a confirmed case of COVID-19



Headache



Sore Throat



Pre-existing medical conditions until you have medical clearance

- Heart Disease
- Lung Disease
- Kidney Disease
- Asthma
- Diabetes
- Cancer
- Immune compromised
- Other

# FEELING THESE SYMPTOMS....STAY HOME!

# Attendance Con't

- If you have to be away from school because of illness, your teachers will do everything they can to keep you up to speed through Google Classroom.
- Your health and the health of others is your most important consideration.
- Students with chronic attendance problems are defined as missing between 10% (3.5 days) and 20% (7 days) of a Penta.
- These would typically be absences that are unexplained by a parent or guardian.
- Our school offers many supports to students before attendance becomes chronic (Student Services Counsellors, RTI Team referral, support from Elders, School Counsellors, Indigenous Community Worker, Indigenous Student Achievement Coach and outside agencies).
- Once a student's attendance becomes a chronic problem, the student's Vice-Principal becomes involved. Consequences may include:
  - Intensive monitoring
  - Attendance contract
  - If a student misses more than 20% in a Penta:
    - Possible course reduction or even removal from school register

# Student Responsibility: Extended Leaves

Defined as a significant amount (3 or more consecutive days) of instructional time that a student chooses to miss for personal or family reasons (ex. Vacation)

These absences can be difficult to recover from – students and families take responsibility for the effects

It may not always be possible to simply “get homework” for these absences

Students start by completing the “Student Extended Absence Plans” form and returning it to their grade specific Vice-Principal

The student must communicate with the teachers well in advance.

# Student Responsibility: Academic Integrity and Plagiarism

- All coursework that students do must be the result of their own efforts
- It is not acceptable to engage in plagiarism or cheating in any way
- In such cases:
  - The student is referred to a Vice-Principal
  - The assignment is INC until completed honestly
- More assignments are being submitted electronically
- While it is natural for students to collaborate and discuss, individual assignments must be created and submitted individually
- Personalize your gssdschools username and password immediately and do not share them with others
- Students who share their work with others to help them plagiarize are equally responsible for the plagiarism

# Transportation: Driving

15km/h

Park in an orderly fashion, stay on the pavement

No stunting or dangerous driving

Grass lot across the street is GSSD property – all rules apply

Consequences for not following these rules:

- Warning
- Suspension from parking in YRHS lot
- RCMP may be notified



## Transportation: Parking Lot

- It is very important that students practise social distancing by limiting the number of people they enter vehicles with.
- We know that students have been spending time with their friends in social settings outside of school of course.
- Please be responsible and limit your social circles when travelling in vehicles.

# Substance Use: Smoking & Vaping

- We recognize that although smoking and vaping is not a healthy choice, some students do partake.
- Smoking / Vaping – Off GSSD Property is allowed only
  - Before school begins
  - Over the lunch hour
  - After School
  - Smoking during class time and/or on school property may result in an out of school suspension



# Substance Use: Drugs and Alcohol

- A student found to be under the influence or in possession of drugs or alcohol:
  - 3-Day out-of-school suspension
  - Return to school meeting with outside agencies
  - Connection with Addiction Services and follow up with our school's Addictions Counsellor



# Student Conduct:



Our school is our home away from home – mind your manners, use respectful language and be decent



The floor space by the front entrance is not a holding spot for binders and such, carry all of your belongings with you



Please remember that with our new schedule, there are many classes in session while you are on break. Keep the hallways quiet and orderly



Respect social distancing and be respectful of all of our pandemic response guidelines

# Student Conduct: Appropriate Dress Code

- Shoes at all times – no bare feet
- Clothing reflects attitude so demonstrate integrity
- Present yourself respectfully as though you were an employee dressing respectfully for work
  - Bottom of shirts touch top of waistline
  - Adequate covering
- No Distasteful Logos promoting alcohol, drugs, vulgar language, sexual language / connotations, or gang affiliation.
- No Headwear – remove all
- Students not in observance will be referred to Administration and will be asked to cover or change.
- Don your masks properly at all times!

# Student Conduct: Public Displays of Affection

- Keep it respectful and appropriate
- If the adult is uncomfortable, they will ask you to separate
- All students need to follow social distancing guidelines

# Student Conduct: Discipline and Respect

- Students should conduct themselves with dignity and respect and “cooperate fully” (Sec. 150.2, Education Act) with all school staff
- Students should respectfully oblige staff members’ reasonable requests
  - What is your name?
  - Where are you going?
  - Please wait for a Vice-Principal to come and see you or please report to the Office
- To disobey is considered defiant behaviour – a student may be suspended for defiance
- Students excluded from classrooms must either wait outside the classroom door for an Administrator or, if the teacher requests it, proceed to the Main Office. (Due to our pandemic response, we are limiting the amount of traffic going to the office.)

# Student Conduct: Cell Phone

- Cell phones or devices turned off (silenced) and out of sight in all instructional settings, unless the teacher states otherwise.
- Consequence:
  - Teacher asks the student to use the phone properly and may require the student to place the phone on teacher's desk for the remainder of class. On the third strike, the teacher will call home.
  - If there is a fourth strike, the teacher will deliver the phone/device to the student's Vice-Principal, VP will call home and arrange for a 24-hour loss of the phone
  - If it happens again, a suspension for defiance may result. Things rarely get this far! If it does, the phone is a real problem!

# Student Conduct: Fighting

Responsibility to report a “planned” fight

Responsibility to report a “witnessed” fight

Responsibility to NOT be a “Bystander”

Consequence:

- First offence - Both parties 3 day out of school suspension
- Second Offence – 5 day out of school suspension
- Parent/Guardian and RCMP Notification

# Student Conduct: Bullying

- Not tolerated!
- Bullying behaviours are intentional, persistent, and repetitious and are meant to be hurtful.
- Bullying behaviours may be verbal, mental or psychological and may be done through many different mediums, including technology.
- If you believe you or another person is being bullied:
  - Report to a trusted adult
  - Document and save any messages (face-to-face, electronic).
  - Don't reply in kind to messages or comments
  - Text or say "stop"

# Bullying Con't

- Reported Bullying Consequences:
  - First offence: Warning, phone call home, possible counsellor connection
  - Second offence: RCMP Notification as well as more consequences and supports at the school level
    - Possible suspension, counselling, mediation, continued contact with home, etc



# Thank You!

Thank you for being  
attentive to the  
policies and  
expectations of the  
YRHS

They are important

They keep us  
excellent!